

REQUEST FOR ACTION IN RESPECT OF PERSONAL INFORMATION

[You can now request to access information, correct, delete, destroy, or object to the processing of your personal information using this form]

*Document Classification:
Confidential*

This form and the information that we will collect using this form is classified as Confidential and shall be used for the purpose of acting upon your request to exercise your rights in respect of your personal information as guaranteed under the Data Protection and Privacy Act, 2019. For this purpose and only when required, we may share this data within the Standard Bank Group of Companies (Standard Bank Group) and with other third parties that process your personal data in conjunction with us or on our behalf. To read our Privacy Statement, please visit <https://www.stanbicbank.co.ug/uganda/personal/about-us/legal/privacy-and-security-statement>.

Request Details	
Objection to the processing of personal information	Yes <input type="checkbox"/> No <input type="checkbox"/>
Correction of my personal information that is in the possession of, or under the control of the Bank	Yes <input type="checkbox"/> No <input type="checkbox"/>
Deletion/destruction of my personal information that is in the possession of, or under the control of the Bank	Yes <input type="checkbox"/> No <input type="checkbox"/>
Access to my personal information	Yes <input type="checkbox"/> No <input type="checkbox"/>
Requester's details	
What is your relationship with Stanbic Bank Uganda Limited <i>(Customer, Previous Customer, Service Provider, Employee, Previous Employee, Other (Please specify))</i>	
Full name and Surname/Registered name, if juristic entity	
National Identification Number (for Ugandan Nationals) /Passport Number (for Foreign Nationals) /Registration number (if juristic entity) <i>(Attach a copy of the identification document)</i>	
Please provide valid contact details through which we will contact you regarding this request <i>(Residential / Postal / Business Address Telephone/Mobile/ E-Mail)</i>	
Objection to the processing of personal information (This section is ONLY to be completed if you are objecting to the processing of personal information.)	

<p>Please specify the personal information relating to this request. <i>(Provide the full particulars of the record(s) to which the objection relates including the reference number if that is known to you, to enable the relevant personal information record(s) to be located.</i></p>	
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<p>State the reason for objection to collection/processing of personal information. <i>(Provide detailed reasons for the objection. If the space provided for in this form is inadequate, please submit additional information as an Annexure to this form. The data requester must sign all additional annexures)</i></p>	
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<p>I fully understand and agree that withdrawal of my consent to any or all purposes (as indicated above), depending on the nature of my request, may result in the Bank not being in a position to continue to provide services to me.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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Correction/Deletion/Destruction of my personal information that is in the possession of, or under the control of the Bank (This section is ONLY to be completed if you are requesting the correction/deletion/destruction of personal information)

<p>Please specify the personal information relating to this request. <i>(Provide detailed reasons for the request to correct or delete/destroy personal information and a description of the personal information records to which the request relates</i></p>	
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<p>State the reason for the request to correct or delete/destroy personal information. <i>(Provide detailed reasons for the objection. If the space provided for in this form is inadequate, please submit additional information as an Annexure to this form. The data requester must sign all additional annexures)</i></p>	
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Access to my personal information (This section is ONLY to be completed if you are requesting for access to your personal information that is in the possession of, or under the control of the Bank)

<p>Please specify the details of the personal information relating to this request. <i>(Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located)</i></p>	
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<p>Please specify the relevant period of information <i>(Specify the dates)</i></p>	<p>From (YY/MM/DD): To (YY/MM/DD):</p>
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<p>Please specify your preferred form of access to the record requested for <i>(Hard copy/soft copy/inspection of the record)</i></p>	
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Notice of decision regarding the request for action in respect of personal information

You will be notified in writing via your preferred mode of contact whether your request has been approved/denied (and the reasons for denial, if denied).

Requester's authorization

First Name		Surname	
Signature		Date	

Once completed, please submit this form along with any supporting documentation to UGDataPrivacy@stanbic.com.